

# **BY-LAWS: The Cultured Purls of McHenry County Knitting Guild**

## **ARTICLE I – NAME AND PURPOSE**

1. This organization shall be known as the Cultured Purls of McHenry County Knitting Guild and be affiliated and recognized by THE KNITTING GUILD OF AMERICA.
2. The purpose of this local guild shall be essentially the same as that of the national organization, THE KNITTING GUILD OF AMERICA, which shall be to provide education and communication to advance the quality of workmanship and creativity in their knitting endeavors.

## **ARTICLE II – MEMBERSHIP**

1. Any person who is interested in the purpose of this organization may become a member by application and payment of dues, regardless of race, creed, color or sex.
2. A guild may not form a cooperative in order to obtain a business license or a tax number for the purpose of buying knitting supplies at a wholesale price.
3. It is suggested, but not required, that all members of the local guild be members of THE KNITTING GUILD OF AMERICA.

## **ARTICLE III – OFFICERS**

1. The local management of the affairs of this organization shall be vested in a Board of Directors composed of four (4) executive officers and five (5) members at large provided for herein, and such executive Board shall set local policy within the ramifications of rules and regulations prescribed or to be prescribed by the national organization, THE KNITTING GUILD OF AMERICA.
2. The board shall meet quarterly, at such time and places, as the President of the local guild directs, or at the call of any two (2) other members of the Board of Directors.
3. A majority of the local Board shall constitute a quorum (five out of nine) for transaction of business at any meeting.
4. Vacancies on the local Board shall be filled by appointment of the President with the approval of the majority of the directors of the Board.

## **ARTICLE IV – OFFICERS AND DUTIES**

1. The Officers of the local guild shall consist of a president, a vice president, a secretary and a treasurer. Terms of office for each officer shall be for one (1) year, with a limit of two (2) consecutive years. After a one year break in service, an officer may serve subsequent terms with limits of two (2) consecutive years.
2. The President shall preside at all meeting of the membership, all meetings of the Board of Directors, and shall be an ex officio member of any committee established by the local guild. The president, with the advice and consent of the Board of Directors, shall appoint all standing committees to be established by the local guild. The president, upon the advice and consent of the Board of Directors, shall be authorized to sign any and all communications between the local guild and THE KNITTING GUILD OF AMERICA.
3. The vice president shall assist the president and serve in the absence of the president.
4. The secretary shall keep minutes of all proceedings of meetings of the membership and the Board of Directors.
5. The treasurer shall receive and disburse all monies and present a statement of the current financial conditions at all meetings. The treasurer shall keep accurate and continually update lists of members in good standing. The treasurer shall review all single expenditures and present the request to the executive board for approval by two (2) members.

## **ARTICLE V – COMMITTEES**

1. The local guild's organization shall conduct business to further charitable purposes, events and education of its members and the public. The Board of Directors shall oversee these activities.
2. The committees may be created on an ad hoc basis and staffed by the members of the board and/or any members of the guild in good standing.

## **ARTICLE VI – DUES**

1. The Board of Directors shall establish annual dues for its members. Dues shall be due by February 28. The fiscal year shall run from January 1 to December 31. The dues shall not be prorated at any time.

## **ARTICLE VII – MEETINGS**

1. Quarterly Meeting. There shall be four (4) meetings of the Board of Directors during the calendar year.
2. Special Meetings. Special meetings of the Board of Directors of the local guild may be called at any time, but a quorum as defined in Article III shall be required to transact business.
3. Membership Meetings. The Board of Directors shall have the authority to set a membership meeting schedule on a monthly or more frequent or less frequent basis at the discretion of the Board.
4. Quorum. Thirty percent (30%) of the local members of the guild currently in good standing shall constitute a quorum for a regular meeting of the members.

## **ARTICLE VIII – ELECTIONS**

1. The local guild shall organize a nominating committee for the purpose of nominating officers of the local guild for the next annual term.
2. At the last quarterly meeting of the Board of Directors the president shall appoint a nominating chairperson, who shall solicit nominations at the next monthly general membership meeting, for both officers and members at large. From these nominations the chairperson shall prepare a ballot for those nominees willing to serve. The election shall be at the last general membership meeting of the year.
3. The newly elected officers of the local guild shall take office in January.

## **ARTICLE IX**

1. These by-laws may be amended, repealed or altered in part by a two-thirds (2/3) vote of those members present at a scheduled meeting that has a quorum.

## **ARTICLE X – PRIVACY**

1. The membership list and individual member's personal information submitted to the guild shall not be used for any purpose other than guild correspondence. The membership in the guild of any person who violates this provision shall be revoked.

## **ARTICLE XI – DISSOLUTION OF GUILD**

1. Dissolution of the guild shall be approved by a vote of two-thirds (2/3) of membership.
2. In the event that the guild is dissolved the monies in the treasury shall be given to charity. This charity will be determined by a majority vote of the Board of Directors. The charity must have a knitting purpose.

Revised November, 2006